

To: All Councillors

When calling please ask for:  
Louise Fleming, Democratic Services & Business  
Support Team Manager  
**Policy and Governance**  
E-mail: [louise.fleming@waverley.gov.uk](mailto:louise.fleming@waverley.gov.uk)  
Direct line: 01483 523517  
Calls may be recorded for training or monitoring  
Date: 23 June 2021

Dear Councillor

A Meeting of the EXECUTIVE was held on Tuesday, 22 June 2021. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 30 JUNE 2021**. Members must notify Robin Taylor, Head of Policy and Governance, by e-mail, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **three members or substitute members of the appropriate Overview and Scrutiny Committee may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

## **NOTE FOR MEMBERS**

The item numbers below correspond to the item numbers on the Executive Agenda.

### **AGENDA**

7. **MENTAL HEALTH REPORT FROM COMMUNITY WELLBEING O&S COMMITTEE**

RESOLVED that

1. the report and the need to raise awareness through all sections of the community of the mental health support and advice networks that are available to Waverley staff and residents be noted; and
2. that the Suicide Prevention Plan as set out at Annexe 2 to the Community Wellbeing O&S Committee Mental Health report attached at Annexe 1 to this report be adopted.

**[This matter has already been considered by the Community Wellbeing Overview and Scrutiny Committee.]**

8. **INTERIM REPORT OF THE SERVICE LEVEL AGREEMENT WORKING GROUP**

RESOLVED that

1. the Executive ask its working group to ensure that its proposals reflect the principles and recommendations outlined in Annex 1; and
2. the Council should retain a six-month notice period for informing not-for-profit partners of any changes to their Service Level Agreement.

**[This matter has already been considered by the Community Wellbeing Overview and Scrutiny Committee.]**

9. **LGBCE BOUNDARY REVIEW - WARDING PATTERN SUBMISSION**

RESOLVED to RECOMMEND to full Council that Waverley makes a submission on future warding patterns to the Local Government Boundary Commission for England comprising Option 2 on Annexe 1 and illustrated in Annexe 2; plus the qualitative comments on warding issues as set out in Annexe 3.

**[This matter is recommended to Council for decision and is not subject to the call-in procedure.]**

10. OPTIONS FOR COLLABORATION WITH GUILDFORD BOROUGH COUNCIL

RESOLVED to

1. Ask South East Employers to provide, in time for the publication of the 6th of July Council Agenda Papers, additional data in respect of the potential financial implications of appointing a single joint Chief Executive (acting as Head of Paid Service for both Waverley and Guildford Borough Councils) and advice on cost-sharing arrangements;

And, subject to the receipt of financial and cost-sharing data and advice from South East Employers and any advice issued by the Council's Chief Finance Officer, or his appointed deputy, relating to the level of approval required, how any costs would be funded and the appropriateness of any cost-sharing agreement, RECOMMEND to full Council that:

2. Full Council pursues the option of creating a single management team, comprised of statutory officers (Head of Paid Service; Chief Finance Officer; Monitoring Officer), directors and heads of service as the most appropriate means for bringing forward business cases for future collaboration; and
3. Full Council asks the Council's HR Manager to take the necessary action, in consultation with Guildford Borough Council and with the support and advice from South East Employers and as set out within the addendum to annexe 3 of this report, to make arrangements for a recruitment and selection of a single joint Chief Executive (acting as Head of Paid Service for both Waverley and Guildford Borough Councils), including making arrangements for a senior officer recruitment panel (to include the Leader of the Principal Opposition Group and the Council Leader), so that a report may be brought to a future meeting of Full Council recommending the appointment of a suitable candidate.

**[This matter is recommended to Council for decision and is not subject to the call-in procedure.]**

11. TAKE THE JUMP

RESOLVED that

1. The 'Take the Jump' campaign be **supported**;
2. Waverley residents be **encouraged** to 'take the jump';
3. Organisations within the public, private and voluntary sectors operating in Waverley be **encouraged** to roll out the "Take the Jump" seminar to employees/ members;

4. Events be organised in Waverley to **encourage** people to promote the National 'take the jump' launch in June; and
5. A 'Take the Jump' **awareness-raising** campaign be organised to inform Waverley staff members and councillors, who will be invited to try making at least one shift in the way that they eat, travel and shop.

Reason: Whilst Waverley Borough Council and other tiers of government maintain responsibility for making many of the changes in the Carbon Neutrality Action Plan, to achieve significant reductions in the carbon footprint of the borough individuals and communities can help to make a difference by making some of the six shifts in behaviour.

#### **[ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE]**

#### 12. CAPITAL PROJECTS

RESOLVED that the discretionary projects and their proposed funding for the 2021/22 Capital Programme as listed in Annexe 1 be approved.

Reason: In order that funds can be allocated, and the projects can commence.

#### **[VALUE FOR MONEY OVERVIEW AND SCRUTINY COMMITTEE]**

#### 13. CHANGE PROPOSALS TO THE CORPORATE PERFORMANCE INDICATORS SET FOR 2021/2022

RESOLVED that having considered the comments and recommendations from the Overview and Scrutiny Committees, the changes to the set of performance indicators (PIs) as set out in the table set out in the report, starting from 1 April 2021, be approved.

Reason: the organisation conducts an annual review of the corporate performance indicators to evaluate their continued appropriateness in the light of any new legislation or changes to organisational needs and priorities.

**[This matter has already been considered by all the Overview and Scrutiny Committees.]**

#### 14. EXCLUSION OF PRESS AND PUBLIC

At 7.45pm, on the recommendation of the Leader, the Executive RESOLVED that, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public

be excluded from the meeting during consideration of the following item on the grounds that it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the report in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

15. PROPERTY MATTER

RESOLVED that the recommendations set out in the exempt report be approved.

Reason: For the reasons set out in the exempt report.

**[VALUE FOR MONEY OVERVIEW AND SCRUTINY COMMITTEE]**

RESOLVED to RECOMMEND to full Council that the recommendation as set out in the exempt report be approved.

**[This matter is recommended to Council for decision and is not subject to the call-in procedure.]**

**For further information or assistance, please telephone Louise Fleming,  
Democratic Services and Business Support Team Manager (Deputy  
Monitoring Officer) on 01483 523517**